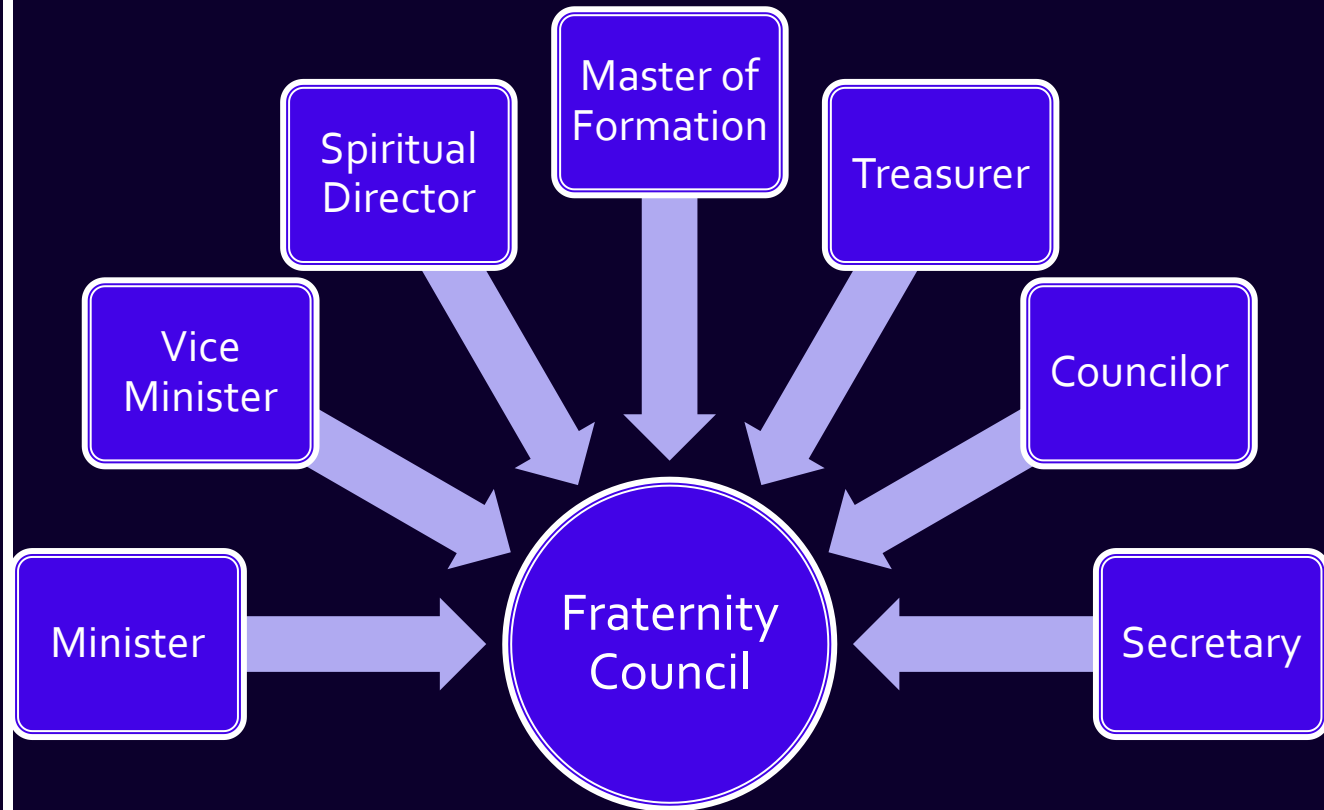


Article 49

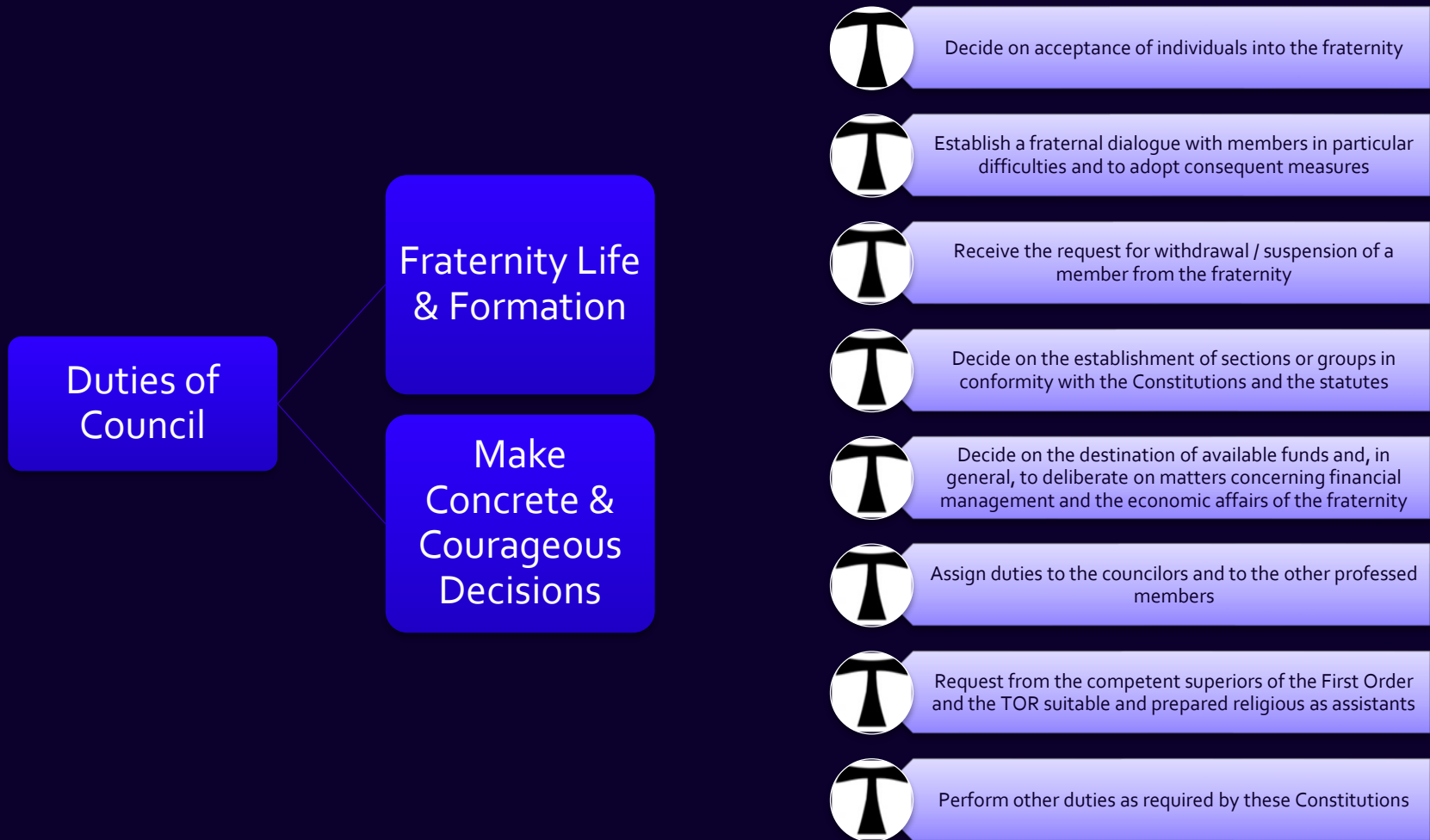
The Fraternity Council

1. The council of the local fraternity is composed of the following offices: minister, vice minister, secretary, treasurer, and master of formation. Other offices may be added according to the needs of each fraternity. The spiritual assistant of the fraternity forms part of the council by right.

2. The fraternity, meeting in an assembly or chapter, discusses questions regarding its own life and organization. Every three years, in an elective assembly or chapter, the fraternity elects the minister and the council in the way established by the Constitutions and statutes.



ARTICLE 50



Minister

Guide

- Upholding the co-responsibility of the council ~ Animate and guide the fraternity, Responsible for the direction & decisions of the fraternity are put into practice and will keep the council informed about what he or she is doing.
- Call, preside, and direct the meetings of the fraternity and council; convoke, every three years, the elective chapter of the fraternity, having heard the council on the formalities of the convocation

Represent

- Prepare the annual report to be sent to the council of the higher level after it has been approved by the council of the fraternity;
- Represent the fraternity in all its relations with ecclesiastical and civil authorities. When the fraternity acquires a juridical personality in the civil order, the minister becomes, when possible, its legal representative;

Act

- Request, with the consent of the council, the pastoral and fraternal visits, at least once every three years.
- Put into effect those acts which the Constitutions refer to his or her competence.

Vice Minister

Collaborate

- Collaborate in a fraternal spirit and to support the minister in carrying out his or her specific duties

Support

- Exercise the functions entrusted by the council and/or by the assembly or chapter

Stand In

- Take the place of the minister in both duties and responsibilities in case of absence or temporary impediment;
- Assume the functions of the minister when the office remains vacant. (See *Constitutions* 81,1.)

Secretary

Record

- Compile the official acts of the fraternity and of the council and to assure that they are sent to their respective proper recipients;

Update

- See to the updating and preservation of the records and the registers, noting admissions, professions, deaths, withdrawals, and transfers from the fraternity;

Communicate

- Provide for the communication of the more important facts to the various levels and, if appropriate, to provide for their dissemination through the mass media.

Treasurer

Guard

- Guard diligently the contributions received, recording each receipt in the appropriate register, with the date on which it was given, the name of the contributor, or the one from whom it was collected;

Record

- Record in the same register the items of expense, specifying the date and the purpose, in conformity with the directions of the fraternity council;

Account

- Render an account of his or her administration to the assembly and to the council of the fraternity according to the norms of the national statutes.

Master of Formation

Form

- Co-ordinate, with the help of the other members of the council, the formative activities of the fraternity

Instruct

- Instruct and enliven the inquirers during the time of initiation, the candidates during the period of initiation formation, and the newly professed;

Inform

- Inform the council of the fraternity prior to profession, concerning the suitability of the candidate for a commitment to live according to the Rule.